



GOODWOOD

The Role

The **Domestic Assistant** will be part of the Domestic team and will report to the Assistant to the Butler.

About us

At Goodwood, we celebrate our 300 year history as a quintessentially English Estate, in modern and authentic ways delivering extraordinary and engaging experiences. Our setting, 12,000 acres of West Sussex countryside and our story both play significant roles in Goodwood's success. What really sets us apart is our people. It is their passion, enthusiasm and belief in the many things we do that makes us the unique, luxury brand we are.

Passionate People

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Goodwood. We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing the **“world's leading luxury experience.”**

Our Values

The Real Thing

Always inspired by Goodwood's heritage

Derring-Do

Daring to surprise and delight

Obsession for Perfection

Striving to do things *even* better

Sheer Love of Life

Sharing our infectious enthusiasm

Purpose of the role

Responsible for ensuring all areas of the private apartments are clean, tidy and maintained to a high standard at all times. These areas will include, family rooms, the play room, dining room and will also include laundry duties.

Key responsibilities

- To liaise with the other cleaning and laundry team members
- To assist with washing of laundry and ensure it is clean and ready for use
- To assist with ironing when required
- Making and changing bed linen
- Tidying and emptying rubbish from family rooms
- Cleaning bathrooms and replacing towels where necessary
- Making fires where necessary
- To empty the dishwasher and ensure the floors are kept clean
- To clear the dining room and wash up accordingly

- Re-lay for lunch, or breakfast for the following day
- To liaise with the Butler and Chef
- To ensure that all areas including toilets, are cleaned and maintained to the highest possible standards
- To undertake any other duties from time to time when necessary

Qualities you will possess

- | | |
|---|---|
| <ul style="list-style-type: none"> • Passion for what you do • Positive and friendly with a “can do attitude” • Attention to detail • Ability to prioritise and organise • Proactive • Take responsibility for yourself | <ul style="list-style-type: none"> • Confident to make decisions and to stand by them • Good negotiation and influencing skills • Excellent communicator • A sense of fun! • A team player |
|---|---|

What do you need to be successful?

- Experience of working in a customer facing role would be beneficial
- Previous experience of working in a housekeeping department would be an advantage;
- Own or reliable transport is essential due to the rural location of Goodwood;
- A passion for maintaining high standards of cleanliness and presentation is an essential requirement.

Each role is assigned a level against our expected behaviour. Your role levels are set out below.

BEHAVIOUR	LEVEL
Think Customer	4
Communication & Trust	4
Taking Personal Responsibility	4
Encouraging Excellence & Commercial Success	4
Working Together	4